

**Cobb County-Marietta Water Authority  
Minutes of Regular Meeting**

**April 16, 2018 – 3:30 p.m.**

The regular meeting of the Cobb County-Marietta Water Authority was held on April 16, 2018 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: James Scott, Charlie Crowder, Dan Buyers, Max Bacon, James Balli, Mike Boyce, and Grif Chalfant.

The meeting was called to order at 3:30 p.m. by Chair James Scott.

**1. Invocation and Pledge of Allegiance**

Dolisa Williams offered the invocation and led the Pledge of Allegiance.

**2. Approval of Minutes of Regular Meeting of March 19, 2018**

Mr. Scott asked for approval of the minutes of the Regular Meeting of March 19, 2018. Mr. Boyce made a motion to approve the minutes as presented. Mr. Buyers seconded the motion; motion passed 7/0.

**3. Financial report**

Ms. Allison Clements, Director of Finance, presented a summary of the Month and Quarter ended March 31, 2018 Financial Statement (copy in file). Operating income for March was \$2,652,406, which exceeded expectations by \$719,318. Net income for March was \$2,814,109, which exceeded expectations by \$963,273. Year to date net income was \$8,942,936, which exceeded budget expectations by \$2,595,699. Compared to 2017, year to date net income is higher by \$928,704 and year to date operating income is higher by \$1,039,063.

**4. Quarterly Investment review**

Mr. Courtney Rogers, Davenport and Company, presented the Quarterly Investment report (copy in file).

**5. Audit Presentation**

Mr. Adam Fraley, Mauldin & Jenkins, presented the 2017 audit (copy in file) and stated that an unmodified (clean) opinion was issued. Mr. Fraley noted that the 2017 Audit was presented as a Comprehensive Annual Financial Report (CAFR), which exceeds the Governmental Accounting Standards Board (GASB) reporting requirements and complies with recommended Governmental Finance Officers Association (GFOA) financial reporting practices.

**6. Demand Services Engineering Contracts Extension**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Boyce made a motion to approve a final one-year extension for the Demand Engineering Services Contracts with River 2 Tap, Inc. of Roswell, Brown and Caldwell, P.C. of Atlanta, and Engineering Strategies, Inc. of Marietta. Mr. Balli seconded the motion; motion passed 7/0.

**7. Design and Construction Management Services for Simmons Water Quality Laboratory Expansion**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Boyce made a motion to approve the Task Authorization valued at \$156,341.96 under the Demand Services Engineering Contract with River 2 Tap, Inc. of Roswell for Design and Construction Management Services for the Calvin F. Simmons Microbiological Laboratory Expansion. Mr. Buyers seconded the motion; motion passed 7/0.

**8. Old business**

Proposed Memorandum of Understanding with the City of Woodstock: Mr. Page met last week with Mr. Rob Hogan, Deputy Public Works Director for the City of Woodstock to discuss the proposed Memorandum of Understanding (MOU). The City will meet next week with technical staff to provide input. When CCMWA and City staff have reached an agreement on a final draft MOU, the document will be presented to Mr. Scott and Mr. Balli for review, and then to the Board and the Woodstock City Council for approval.

Contract Discussions with Paulding County: Mr. Page has provided Paulding County with the Non-Sole-Source rate structure approved by the Board in December 2017 and a copy of the new Water Supply Contract between CCMWA and the Douglasville-Douglas County Water and Sewer Authority. A meeting is scheduled with Paulding County on April 17 for discussion of the rate structure and contract terms. The new contract should be finalized by end of this year. Paulding County is planning a mid-year 2019 completion for the reservoir and water treatment plant.

**9. General Manager's report**

Mr. Page provided the following updates to the published General Manager's Report (copy in file):

The Hugh A. Wyckoff Division won the Georgia Section AWWA Best Operated Water Plant of the Year Award in the category of Surface Water 50 MGD and Over. Bennett Vaughn, who retired last week from the Operations Department at Wyckoff, was honored with the District 3 Top Operator Award.

The Quarles staff placed third in the competition, with only a point and a half separating them from the Wyckoff score.

CCMWA staff assisted with Keep Cobb Beautiful in plantings adjacent to the Factory Shoals Tank.

The Wyckoff Open House is planned for May 8, from 2:00 to 4:00 p.m.

In accordance with a request from Mr. Scott, a tour of the Quarles construction site by the board members will be coordinated with Ms. Tibbitts. A tour of the Hickory Log Creek Reservoir project will follow in late May or June.

#### 10. New business

There were no new business items to present.

#### 11. Executive Session

There was no need for executive session.

#### 12. Legal

##### **Renewal of the Cooperative Technical Assistance Intergovernmental Cost Sharing Agreement**

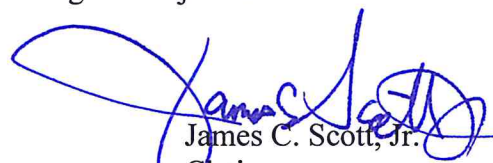
Mr. Balli made a motion to approve the Renewal of the Cooperative Technical Assistance Intergovernmental Cost Sharing Agreement with the Atlanta Regional Commission commencing July 1, 2018 and terminating on June 30, 2019 (copy in file). Mr. Boyce seconded the motion; motion passed 7/0.

##### **Documents related to the James E. Quarles Water Treatment Plant and Chabad of Cobb, Inc.: (a) Quitclaim Deed from Chabad of Cobb, Inc. to Cobb County-Marietta Water Authority; and (b) Grant of Access Easement from Cobb County-Marietta Water Authority to Chabad of Cobb, Inc.**

Mr. Boyce made a motion to approve the following documents related to the James E. Quarles Water Treatment Plant and Chabad of Cobb, Inc.: (a) Quitclaim Deed from Chabad of Cobb, Inc. to Cobb County-Marietta Water Authority; and (b) Grant of Access Easement from Cobb County-Marietta Water Authority to Chabad of Cobb, Inc. (copy in file). Mr. Buyers seconded the motion; motion passed 7/0.

There being no further business, the meeting was adjourned.

  
Pat Tibbitts  
Assistant Secretary

  
James C. Scott, Jr.  
Chair