

**Cobb County-Marietta Water Authority
Minutes of Regular Meeting**

May 18, 2020 – 2:30 p.m.

The regular meeting of the Cobb County-Marietta Water Authority was held on May 18, 2020, at 2:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: James Scott, Dan Buyers, Charlie Crowder, Max Bacon, James Balli, Mike Boyce, and Grif Chalfant.

The meeting was called to order at 2:30 p.m. by Chair James Scott.

1. Invocation and Pledge of Allegiance

Mr. Glenn Page offered the invocation and led the Pledge of Allegiance.

2. Approval of Minutes of the Regular Meeting of March 16, 2020

Mr. Scott asked for approval of the minutes of the Regular Meeting of March 16, 2020. Mr. Chalfant made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 7/0.

3. Financial report

Ms. Allison Clements, Director of Finance, presented a summary of the April 30, 2020 Financial Statement (copy in file). Operating income for April was \$3,779,842, which exceeded expectations by \$458,048. Net income for April was \$4,028,550, which exceeded expectations by \$592,283.

4. 2019 Auditor's Discussion and Analysis

Mr. Adam Fraley, Mauldin & Jenkins, presented the 2019 audit (copy in file) and stated that an unmodified (clean) opinion was issued. Mr. Fraley noted that the 2019 Audit was presented as a Comprehensive Annual Financial Report (CAFR), which exceeds the Governmental Accounting Standards Board (GASB) reporting requirements and complies with recommended Government Finance Officers Association (GFOA) financial reporting practices.

5. 2019 Mauldin & Jenkins Management Letter

Mr. Fraley stated that there were two opportunities for strengthening internal controls and operating efficiency: 1) Related to personnel data provided to the actuary for the Pension Plan, the Authority should improve tracking the participants listed in the census data to ensure data is complete; and 2) the Authority should investigate and

consider implementation of a Cybersecurity Risk Management Program to improve security against growing cybersecurity threats.

6. Quarterly Investment Review

Mr. Doug Gebhardt, Davenport and Company, presented the Quarterly Investment report (copy in file).

7. Pension Committee Report

Mr. Page, on behalf of Chair Stanley Brinkley, reported the following from the Special Called March 16 meeting of the Pension Committee (copy in file):

- Via Conference Call, Blake Myton, Portfolio Investment Manager with Truist/SunTrust, presented the Fourth Quarter 2019 Investment Review. For the quarter ending December 31, 2019, the Fund generated a gain of 5.14%, with a Policy Benchmark of 5.96%. The value of the fund on December 31, 2019 was \$41,858,262.
- Scott Haynsworth of BHA Consulting presented the January 1, 2020 Actuarial Valuation Report. The Total Required Contribution when expressed as a percentage of pay is 9.38% for 2021 Plan Year.
- The Committee approved and recommended to the Board a Cost of Living Adjustment for 2019 and 2020 for the beneficiary Roland Castellanos.

Following the recommendation from the Pension Committee, Mr. Chalfant made a motion to approve the Cost of Living Adjustment of 2.3% for 2019 and 1.7% for 2020, to be applied retroactively, for the beneficiary of Roland Castellanos, Sr., sole pensioner of the Pension Plan prior to December 31, 1992. Mr. Boyce seconded the motion; motion passed 7/0.

8. Bid Results – Blackjack Mountain Pipeline Replacement Project

Mr. Balli made a motion to award the construction contract of the Blackjack Mountain 36” Pipeline Replacement Project to the Garney Companies, Inc. of Alpharetta, GA for the verified low bid of \$23,931,962.14. Mr. Chalfant seconded the motion; motion passed 7/0.

9. On-Call Electrical Services Contract

Mr. Balli made a motion to approve the award of a 2-year On-Call Electrical Services Contract to Cleveland Electric, Inc. of Atlanta, for rates included in their

proposal submitted on April 28, 2020, with an option for two contract-based 1-year extensions. Mr. Crowder seconded the motion; motion passed 7/0.

10. Reschedule June Board meeting

Mr. Crowder made a motion to reschedule the June Board meeting previously scheduled for Monday, June 22 to June 15 at 2:30 p.m. Mr. Bacon seconded the motion; motion passed 7/0.

11. Old Business

There were no old business items to present.

12. General Manager's report

Mr. Page provided the following updates to the published General Manager's Report (copy in file):

The Limited Operations Status has been extended through May 31, 2020.

The Chair and General Manager approved a Contract Modification for River 2 Tap, Inc. for additional engineering services for the Wyckoff Residuals Liquid Lime Project in an amount not to exceed \$90,000.

Based on test results, Lake Allatoona geosmin and MIB levels are not high enough to have an effect on water taste and odor (T&O). Recent complaints about T&O in a localized area of west Cobb, therefore, are likely a result of hydrant flushing by Cobb County Fire Department. CCMWA and Cobb County Water staff will continue to monitor.

There was a water line break this morning on Maner Road, likely the result of movement in a deflected pipe joint.

13. New business

There were no new business items to present.

14. Executive Session

Mr. Bacon made a motion to go into Executive Session to discuss Pending Litigation and Potential Purchase of Real Property. Mr. Balli seconded the motion; motion passed 7/0.

Mr. Balli made a motion to return to the Regular Meeting. Mr. Chalfant seconded the motion; motion passed 7/0.

Mr. Balli left meeting at this time.

15. Legal

Encroachment Agreements related to the Blackjack Mountain Water Supply Line listed below including authorization of the Chair and Secretary to execute same:

- a. Zhi Ping Yuan and Xue Rong Yuan
- b. Traci Brown and Kraig R. Brown
- c. Elizabeth F. Cervantes and Jose J. Cervantes
- d. Daniel F. Frisbie and Sharon P. Frisbie
- e. James K. Chen and Susan C. Chen
- f. Ilene W. Baker
- g. Joshua G. Burton and Skylar R. Burton
- h. George W. Petersen, II and Virginia M. Petersen
- i. Timothy P. Sharkey
- j. Maria I. Lopez

Mr. Scott made a motion to vote on the ten listed encroachment agreements in one question. Mr. Boyce seconded the motion; motion passed 6/0.

Mr. Buyers made a motion to approve the Encroachment Agreements related to the Blackjack Mountain Water Supply Line listed below including authorization of the Chair and Secretary to execute same (copy in file):

- a. Zhi Ping Yuan and Xue Rong Yuan
- b. Traci Brown and Kraig R. Brown
- c. Elizabeth F. Cervantes and Jose J. Cervantes
- d. Daniel F. Frisbie and Sharon P. Frisbie
- e. James K. Chen and Susan C. Chen
- f. Ilene W. Baker
- g. Joshua G. Burton and Skylar R. Burton
- h. George W. Petersen, II and Virginia M. Petersen
- i. Timothy P. Sharkey
- j. Maria I. Lopez

Mr. Boyce seconded the motion; motion passed 6/0.

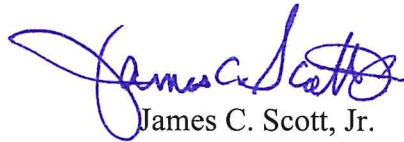
Additional and further Encroachment Agreements related to the Blackjack Mountain Water Supply Line upon the approval of the Chair, Secretary, General Manager, and Board Attorney

Mr. Boyce made a motion to approve additional and further Encroachment Agreements related to the Blackjack Mountain Water Supply Line upon the approval of the Chair, Secretary, General Manager, and Board Attorney (copy in file). Mr. Bacon seconded the motion; motion passed 6/0.

There being no further business, the meeting was adjourned.



Pat Tibbitts
Assistant Secretary



James C. Scott, Jr.
Chair