

**Cobb County-Marietta Water Authority
Minutes of Regular Meeting**

November 15, 2010

The regular meeting of the Cobb County-Marietta Water Authority was held on November 15, 2010 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: David Austin, Max Bacon, Charlie Crowder, Tim Lee, Don Mabry, Earl Smith and Van Pearlberg.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

1. Approval of Minutes of Regular Meeting 10/18/10

Mr. Bacon asked for approval of the minutes of the Regular Meeting of October 18, 2010. Mr. Smith made a motion to approve the minutes. Mr. Austin seconded the motion; motion passed 7/0.

2. Financial report

Ms. Joanne Dwyer, Legacy Financial Services, presented the October financial report. Page 9 of the Accountant's Compilation Report for the one month ending October 31, 2010 reflects a favorable variance in net income of \$574,366. Page 10 of the Accountant's Compilation Report for the ten months ending October 31, 2010 reflects a favorable variance in net income of \$5,495,714.

3. Personnel Committee Report

Mr. Pearlberg, Personnel Committee Chair, referenced the Personnel Committee Report of October 27, 2010 that was included in the Board's financial package (copy in file) and noted that all recommendations were included in the proposed 2011 Operating Budget. The Personnel Committee recommended the following items for Board approval:

- Adopt a new On-Call Pay Policy that will pay a weekly stipend to non-exempt employees deemed necessary to be "on-call" to meet critical operational and maintenance needs.
- Add two positions previously discussed as needed for the addition of the GAC Facility and other improvements at the Wyckoff Plant. Operator position will be Grade 2, 3, 4 or 5, depending on certification level of hire. Industrial Electrician will be Grade 5.
- Change the IT Coordinator title to Information Systems Manager and change the pay grade from Grade 5 to Grade 7, and change the IT Technician title to Information Systems Technician and change the pay grade from Grade 3 to Grade 4.
- Adjust pay scales upward by 1% to maintain a competitive position in the marketplace for hiring purposes.

Mr. Smith seconded the recommendation from the Personnel Committee; the recommendation passed 7/0.

4. Finance Committee Report and presentation of Proposed 2011 Operating Budget

Mr. Smith, Finance Committee Chair, reported that the Finance Committee met on November 11 to review the First Draft of the 2011 Operating Budget and that a memo outlining highlights of the budget, along with the draft budget, was included in the Board's financial package (copy in file).

Mr. Smith reported that the Finance Committee recommends adoption of the proposed 2011 Operating Budget as presented. Mr. Crowder seconded the recommendation; recommendation passed 7/0.

5. Bid Results – Chemicals for 2011

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Page noted that as presented in the budget, an increase in chemical costs of approximately \$100,000, or 6.5%, is expected in 2011, based on anticipated chemical use and the bids presented.

Mr. Mabry made a motion to award the 2011 Process Chemical Contracts to the vendors listed in the table in the memorandum at the verified low responsive bid prices also listed in the table. Mr. Pearlberg seconded the motion; motion passed 7/0.

6. Bid Results – Surface Preparation and Painting of Interior and Exterior Surface of Pine Mountain Tank No. 1

Mr. Page referenced the memorandum in the Board package (copy in file). Mr. Pearlberg made a motion to award the Surface Preparation and Painting of Interior and Exterior Surfaces of Pine Mountain Tank No. 1 to Llamas Coatings, Inc. of Smyrna, GA for the low bid price of \$372,728. Mr. Smith seconded the motion; motion passed 7/0.

7. Prequalification of Contractors – Land Application Program Annual Contract

Mr. Page referenced the memorandum in the Board package (copy in file). Mr. Page presented options to the Board of prequalifying 4 or 5 of the submitting firms and bidding the program in December, or entering into an intergovernmental agreement with Macon Water Authority to continue the program with a negotiated contract with Macon Soils, Inc.

Mr. Bacon appointed an ad hoc committee of Mr. Mabry, Chair, Mr. Crowder and Mr. Austin to review the options presented as well as additional options and to provide a recommendation to the Board at the December meeting.

8. Old business

There was no old business to present.

9. General Manager's report

Mr. Page reported the following items:

- Mr. John Lamica, Transmission Division Manager, received an e-mail note of appreciation and commendation regarding CCMWA's handling of private property repairs following the pipe break on Paul Samuel Road on October 2. Mr. Page read the note and recognized Mr. Lamica.
- The Calvin F. Simmons Microbiological Laboratory received the Laboratory of the Year Award for Large Water Systems from the Georgia Association of Water Professionals. Mr. Page also recognized Ms. Debbie Anderson representing the Laboratory Division.
- A new graphical report on construction in progress was distributed to the Board. Mr. Bacon had requested an improved means to communicate project progress, rather than monthly updates as in the past. Mr. Austin requested that estimated completion dates be included in the information.
- An update on the new Administrative and Engineering Building included:
 - Design development is complete. Construction plans are 30-50% complete.
 - Interiors selections are being made.
 - GeoSurvey has vacated areas of building needed for Phase I construction.
 - Staff is concerned about keeping the building dry while replacing the roof, and is getting contractor input on how to incorporate required coordination between General Contractor, and roofing, electrical and HVAC subcontractors to ensure

building occupants have limited disruption and leaks are avoided during construction.

- Bidding is anticipated in January or early February.
- Mr. Page will be making some remarks to the Cobb Delegation at their annual Legislative Day on December 6 and plans to present to the delegation two pieces of legislation:
 - Eminent Domain takings of conservation easements for mitigation purposes.
 - Staggering of terms of legislative appointees to the Board.
- Ms. Mixon will coordinate a date for a work session in January. If the construction schedule allows, the meeting will be held at the Wyckoff Plant.
- Reminder that the December meeting was rescheduled for December 13 at 3:30 p.m.

10. New business

There was no new business to present.

11. Executive Session

Mr. Mabry made a motion to go into Executive Session to discuss personnel. Mr. Austin seconded the motion; motion passed 7/0.

Mr. Smith made a motion to return to Regular Session. Mr. Lee seconded the motion; motion passed 7/0.

Mr. Pearlberg made a motion to approve extension of the General Manager's contract. Mr. Austin seconded the motion; motion passed 7/0.

12. Legal

Mr. Haynie reported that he is researching the question of the Water Authority lending money to other jurisdictions.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Mixon
Assistant Secretary



A. Max Bacon
Chair