

**Cobb County-Marietta Water Authority
Minutes of Regular Meeting**

November 15, 2021 – 2:30 p.m.

The regular meeting of the Cobb County-Marietta Water Authority was held on November 15, 2021, at 2:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: James Scott, Dan Buyers, Charlie Crowder, Grif Chalfant, and Corkey Welch. James Balli and Lisa Cupid were not present for the meeting.

The meeting was called to order at 2:30 p.m. by Chair James Scott.

1. Invocation and Pledge of Allegiance

Mr. Daniel White offered the invocation and led the Pledge of Allegiance.

2. Approval of Minutes of Regular Meeting of October 18, 2021

Mr. Scott asked for approval of the minutes of the Regular meeting of October 18, 2021. Mr. Welch made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 5/0.

3. Approval of Minutes of Executive Session of October 18, 2021

Mr. Scott asked for approval of the minutes of the Executive Session of October 18, 2021. Mr. Buyers made a motion to approve the minutes as presented. Mr. Chalfant seconded the motion; motion passed 5/0.

4. Financial report

Ms. Allison Clements, Director of Finance, presented a summary of the October 31, 2021 Financial Statement (copy in file). Operating income for October was \$3,195,144, which exceeded expectations by \$12,569. Net income for October was \$2,816,112, which fell below budget expectations by \$515,336.

5. Bid Results - 2021 Pine Mountain Tank Repairs

Mr. Page referred to the memorandum in the board package (copy in file). Mr. Chalfant made a motion to award the 2021 Pine Mountain Tank Repairs Project to Pittsburg Tank & Tower Maintenance Co., Inc. of Henderson, KY for the verified low bid of \$199,995. Mr. Crowder seconded the motion; motion passed 5/0.

6. Ductile Iron Pipeline Contractor Pre-Qualifications List

Mr. Page referred to the memorandum in the board package (copy in file). Mr. Buyers made a motion to approve the contractors listed in the memo to be retained on CCMWA's Prequalified Pipeline Contractors List for Ductile Iron Pipe projects through 2023 for the proposed size categories listed. Mr. Crowder seconded the motion; motion passed 5/0.

7. On-Call Tree Services Contract

Mr. Cole Blackwell, Director of Operations, referred to the memorandum in the board package (copy in file). Mr. Buyers made a motion to award a 2-year contract for Tree Services to Richmond Tree Experts, Inc of Marietta, GA and Serious Tree Services, LLC of Powder Springs, GA. Mr. Crowder seconded the motion; motion passed 5/0.

8. Planning Committee report and presentation of Proposed 2022 – 2026 Capital Improvement Plan

Ms. Clements reported that the Planning Committee met on October 22 and approved and recommended to the Board the proposed 2022-2026 Capital Improvement Plan as presented, and recommended to the Finance Committee the proposed 2022 Capital Improvement Budget as presented to be included in the 2022 Capital Comprehensive Budget. The Planning Committee also approved and recommended to the Finance Committee a 2.5% rate increase for fiscal year 2022, which is consistent with the planning estimate approved by the Board with the adoption of the 2020 budget.

9. Personnel Committee report

Ms. Clements reported that the Personnel Committee met on November 4 and recommended the following items to the Finance Committee for inclusion in the proposed 2022 budget:

- Binding of Health, Dental, Life, AD&D, STD, and LTD insurance with United Healthcare with a 15.6% increase in premiums (a change from Humana in 2021)
- 5.4% CPI increase to the pay scale to remain competitive when filing open positions (no budgetary impact)
- 5.0% Cost of Living Adjustment (COLA) to all salaries to assist in combating inflation
- Allocation for merit raises, calculated as 3.0% of the midpoint of each position's paygrade per division, to be allocated by Division Managers
- Add a Cybersecurity Analyst position to the IT Division
- Pay grade changes to allow for growth in specific positions

10. Finance Committee report and First Reading of Proposed 2022 Operations and Capital Improvement Plan Budgets

Ms. Clements reported that the Finance Committee met on November 5 and recommended the 2022 Operating Budget and 2022 Capital Improvement Plan (copy in file) with no modifications for consideration by the Board. Mr. Scott acknowledged the First Reading of the Proposed 2022 Budgets.

11. Old Business

There were no old business items to present.

12. General Manager's report

Mr. Page provided the following updates to the published General Manager's Report (copy in file):

- Two recently approved chemical vendors have notified staff that because of market conditions they are no longer able to honor the prices quoted in their bids. Staff is discussing alternatives internally and with counsel.
- Legacy Luncheon will be held on December 2

13. New business

There were no new business items to present.

14. Executive Session

Mr. Crowder made a motion to go into Executive Session to discuss personnel. Mr. Welch seconded the motion; motion passed 5/0.

Mr. Welch made a motion to return to the Regular Meeting. Mr. Buyers seconded the motion; motion passed 5/0.

Upon the recommendation of the Personnel Committee, Mr. Scott made a motion to approve a performance bonus for Mr. Glenn Page. Mr. Chalfant seconded the motion; motion passed 5/0.

15. Legal

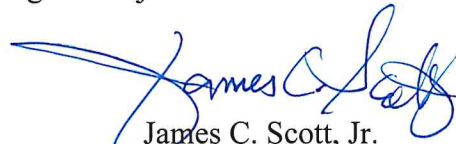
Gift of 11.069 acres of land from Bright-Sasser

Mr. Welch made a motion to accept 11.069 acres of land from Bright-Sasser which adjoins the Hickory Log Creek Dam. The division of the property shall be

75% to the Cobb County-Marietta Water Authority and 25% to the City of Canton. The Chair and Board Attorney are authorized to take any actions necessary to complete this transfer of property as a gift. Mr. Chalfant seconded the motion; motion passed 5/0.

There being no further business, the meeting was adjourned.


Pat Tibbitts
Assistant Secretary


James C. Scott, Jr.
Chair