

**Cobb County-Marietta Water Authority
Minutes of Regular Meeting**

January 24, 2022 – 2:30 p.m.

The regular meeting of the Cobb County-Marietta Water Authority was held on January 24, 2022 at 2:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: James Scott, Dan Buyers, Charlie Crowder, James Balli, Grif Chalfant, and Corkey Welch. Lisa Cupid was not present for the meeting.

The meeting was called to order at 2:30 p.m. by Chair James Scott.

1. Invocation and Pledge of Allegiance

Mr. James Scott offered the invocation and led the Pledge of Allegiance.

2. Approval of Minutes of Regular Meeting of December 20, 2021

Mr. Scott asked for approval of the minutes of the Regular Meeting of December 20, 2021. Mr. Balli made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 6/0.

3. Approval of Minutes of Executive Session of December 20, 2021

Mr. Scott asked for approval of the minutes of the Executive Session of December 20, 2021. Mr. Welch made a motion to approve the minutes as presented. Mr. Buyers seconded the motion; motion passed 6/0.

4. Executive Session

Mr. Buyers made a motion to go into Executive Session to discuss personnel. Mr. Crowder seconded the motion; motion passed 6/0.

Mr. Balli made a motion to return to the Regular Meeting. Mr. Buyers seconded the motion; motion passed 6/0.

5. Letter Agreement with G.M. Page and Associates, LLC

Mr. Balli made a motion to approve a letter agreement between the Cobb County-Marietta Water Authority for work as authorized by Mr. Cole E. Blackwell in his discretion to engage G.M. Page and Associates, LLC to conduct tasks as directed by Mr. Blackwell in his sole discretion on an "as needed-if needed" based upon the hourly rate of \$160 per hour plus expenses. Mr. Chalfant seconded the motion; motion passed 6/0.

6. Financial report

Ms. Allison Clements, Director of Finance, presented a summary of the December 31, 2021 Financial Statement (copy in file). Operating income for December was \$2,243,758, which fell short of budget expectations by \$30,347. Net income for December was \$2,001,268 which fell short of expectations by \$304,840.

Ms. Clements presented the 2021 Year End Summary (copy in file). Year to date operating cost per thousand gallons sold averaged \$1.70 at the end of December, compared to an average of \$1.64 for the same period in 2020.

Mr. Balli left the meeting.

7. Quarterly and Year-end Investment Review

Mr. Doug Gebhardt, Davenport and Company, presented the Quarterly and Year-End Investment report (copy in file).

8. Presentation of Five-Year Strategic Plan

Mr. Cole Blackwell, General Manager, referred to the final draft Strategic Plan that was distributed prior to the meeting. Mr. Blackwell reported on the process that was used to develop the plan, including interviews with all divisions.

Ms. Elora Arnette, Human Resources and Communications Coordinator, presented a detailed report of the proposed plan.

Mr. Blackwell requested that Board members review the draft document over the next month and provide feedback before February 11. Staff anticipates requesting Board adoption of the proposed Strategic Plan at the February meeting.

9. Pipeline Contractor Pre-Qualification Approval – Wade Coots Company, Inc.

Mr. Blackwell referred to the memorandum in the Board package (copy in file). Mr. Buyers made a motion to approve Wade Coots Company, Inc. to be retained on CCMWA's Prequalified Pipeline Contractors List through 2023 for 36-inch and smaller ductile iron pipe (Category 2). Mr. Chalfant seconded the motion; motion passed 5/0.

10. Sole Source Procurement Request – Water Treatment Plant Particle Counters

Mr. Blackwell referred to the memorandum in the Board package (copy in file). Mr. Welch made a motion to approve the sole-source purchase of forty-three (43) Chemtrac, Inc. PC-3400 particle counter instruments, from Hydrocal LLC, of Sugar Hill, Georgia at the quoted price of \$234,027.50. Mr. Buyers seconded the motion; motion passed 5/0.

11. Sole Source Procurement Request – Wyckoff Water Treatment Plant Turbidity Meters

Mr. Blackwell referred to the memorandum in the Board package (copy in file). Mr. Chalfant made a motion to approve the sole-source purchase of thirty (30) Hach TU-5300sc laser turbidity meters and accompanying ethernet IP sensors, from Hach Corporation of Loveland, Colorado at the quoted price of \$172,244.25. Mr. Crowder seconded the motion; motion passed 5/0.

12. Approval of Board Travel Expenses for the AWWA Annual Conference & Exposition, June 13-16, 2022

Mr. Welch made a motion to approve the travel and conference registration expenses for CCMWA Board members and CCMWA attorney to attend the AWWA Annual Conference and Exposition to be held June 13-16, 2022, in San Antonio, Texas. Mr. Buyers seconded the motion; motion passed 5/0.

13. Consideration of Addition of Juneteenth Holiday

Mr. Welch made a motion to add the Juneteenth Holiday as a paid holiday to be observed by the Cobb County-Marietta Water Authority beginning June 20, 2022. Mr. Crowder seconded the motion; motion passed 5/0.

14. Old Business

There were no old business items to present.

15. General Manager's report

Mr. Blackwell deferred to Mr. George Kaffezakis, Director of Engineering, to provide the following updates to the published General Manager's Report (copy in file):

Blackjack Mountain 36-inch Water Main Replacement Project:

Staff received a change order request in the amount of \$774,488.18 from Garney Companies, Inc. on December 1, 2021, regarding construction dewatering and soils issues at the Sope Creek crossing within Indian Hills golf course. CCMWA's consulting engineer, Freese & Nichols, has provided an official response denying the claim, pending further documentation. A meeting is to be scheduled to discuss this and other issues with Garney in late January or early February.

Wyckoff 6 MG Clearwell Addition:

This project is significantly behind schedule. As of the December progress meeting, the contractor, IHC Construction, disclosed an estimated contract substantial completion date of September 2, 2022, representing the project to be 150 days behind schedule.

Additionally, eight (8) of 272 foundation anchors have failed final proof testing and have not been accepted. IHC Construction has contacted a structural engineering firm to recommend a resolution this issue.

In the contract, IHC is responsible for attendant overtime construction engineering costs as well as attendant construction engineering cost beyond the contractual project completion date.

Staff will provide monthly updates to the board.

16. New business

There were no new business items to present.

17. Executive Session

Mr. Chalfant made a motion to go into Executive Session to discuss potential litigation and to meet with legal counsel. Mr. Welch seconded the motion; motion passed 5/0.

Mr. Chalfant made a motion to return to the Regular Meeting. Mr. Welch seconded the motion; motion passed 5/0.


18. Legal

Mr. Chalfant made a motion to direct staff and the board attorney to send a notification letter to Continental Casualty Company which is the bonding company for IHC Construction Companies, LLC on the Wyckoff 6 MG Clearwell Addition. The purpose of the letter is to notify the bonding company that the contractor, IHC Construction Companies, LLC, is significantly behind schedule on the project and advise the bonding company that further action or notices by the Cobb County-Marietta Water Authority may be necessary should the project fall further behind schedule. Mr. Welch seconded the motion; motion passed 5/0.

Mr. Buyers made a motion to approve a Proclamation to honor Glenn Page for his service to Cobb County-Marietta Water Authority. Mr. Chalfant seconded the motion; motion passed 5/0.

There being no further business, the meeting was adjourned.


Pat Tibbitts
Assistant Secretary


James C. Scott, Jr.
Chair