

**Cobb County-Marietta Water Authority
Minutes of Regular Meeting**

June 26, 2024 – 02:30 p.m.

The regular meeting of the Cobb County-Marietta Water Authority was held on June 26, 2024, at 02:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were James Scott, Dan Buyers, Charlie Crowder, Corkey Welch, and Lisa Cupid. Not Present: Grif Chalfant and James Balli.

The meeting was called to order at 02:30 p.m. by Chair James Scott.

1. Invocation and Pledge of Allegiance

- a. Sam Woodie offered the invocation and led the Pledge of Allegiance.

2. Approval of Minutes of Regular Meeting of May 20, 2024

- a. Mr. Scott asked for approval of the minutes of the Regular Meeting of May 20, 2024. Mr. Crowder made a motion to approve the minutes as presented. Mr. Buyers seconded the motion; motion passed unanimously 5/0.

3. Approval of Minutes of Executive Session of May 20, 2024

- a. Mr. Scott asked for approval of the minutes of the Executive Session of May 20, 2024. Mr. Welch made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed unanimously 5/0.

4. New business

- a. Mr. Scott asked for a motion to appoint Erin Landers as Acting Assistant Secretary to the CCMWA Board until a permanent candidate is chosen. Mr. Crowder made a motion to appoint Erin Landers as Acting Assistant Secretary to the CCMWA Board until a permanent candidate is chosen. Mr. Buyers seconded the motion; motion passed 5/0.

5. Financial report

- a. Ms. Allison Clements, Director of Finance, presented a summary of the May Financial Statement (copy in file). Operating income for May was \$2,767,591 which was under the budget expectation by \$338,219. Net income for May was \$4,240,128 which exceeded the budget expectation by \$682,119.

6. Local Vendor Preference Policy- Draft

- a. Ms. Allison Clements, Director of Finance, presented the Local Vendor Preference Policy draft (copy in file). Mr. Scott asked that board members review the draft policy and deferred action until the July Board Meeting.

7. Pension Committee Report

- a. Mr. Stan Brinkley, Chair of the Pension Committee, gave the following report on highlights of the Pension Committee meeting of May 20, 2024.
 - i. The February 19, 2024, regular meeting minutes were approved.
 - ii. Jim Mallory with Sterling Capital Management LLC presented the 1st Quarter 2024 Investment Review.
 - iii. Scott Brown, with Henssler Financial, discussed the Investment Performance Review for the first quarter of 2024.
 - iv. The Committee reviewed and approved the renewal of an investment advisory services agreement with Henssler Financial Services for a two-year term with an option to renew for two additional years.
 - v. The Committee approved the request for retirement benefits for Ronald Dennis Hughes, as previously reviewed and confirmed by the Plan Administrator and Director of Finance.
 - vi. The Committee acknowledged the first quarter 2024 report on payment of invoices made by Allison Clements.
 - vii. The Chair set the next meeting for August 19, 2024.

8. Sole Source Request- Backup Power Generator PLC Replacement

- a. Mr. Blackwell referred to the memorandum in the board package (copy in file). Ms. Cupid made a motion to approve sole source procurement to Nixon Power Services of LaVergne, Tennessee, at the quoted price of \$189,275 for the Wyckoff Generator PLC Upgrade project. Mr. Buyers seconded the motion; motion passed unanimously 5/0.

9. Contract Award On-Call Electrical Services

- a. Dr. Lei referred to the memorandum in the board package (copy in file). Mr. Buyers made a motion to approve a 2-year contract for on-call electrical services, with an option for the General Manager to renew for two additional 1-year terms with Cleveland Electric Company of Atlanta, Georgia. Ms. Cupid seconded the motion; motion passed unanimously 5/0.

10. Task Authorization Simmons Laboratory Sewer Connection

- a. Mr. Blackwell referred to the memorandum in the board package (copy in file). Mr. Buyers made a motion to approve the task authorization through CCMWA's Emergency & On-Call Construction contract to Ruby Collins Inc. of Smyrna, Georgia, at the proposed cost of \$378,065 for the Calvin F. Simmons Laboratory building emergency sewer connection project, provided Cobb and Douglas Public Health does not issue a permit to repair the existing septic tank. Mr. Welch seconded the motion; motion passed unanimously 5/0.

11. Old Business

- a. Mr. Buyers asked Mr. Blackwell if additional staff was needed due to increased lab sampling requirements. Mr. Blackwell informed the Board that staff

anticipated increased sampling requirements due to the revised Lead and Copper Rule and as a result, CCMWA added an additional sampling position in January 2024.

12. General Manager's Report

- a. Mr. Blackwell provided the following updates to the published General Manager's Report (copy in file):
 - i. Maner Road 36-inch Pipeline Replacement
 - ii. Factory Shoals Road 30-inch & Six Flags 24-inch Water Main Replacement
 - iii. Mars Hill Church Rd to Pine Mountain 36-inch Aged Pipeline Replacement
 - iv. Review of Substantially Completed Projects Year-To-Date
 - v. Possible upcoming Land Application PFAS Regulations

13. Executive Session

- a. Mr. Buyers made a motion to go into Executive Session to discuss Pending & Potential Litigation. Mr. Welch seconded the motion; motion passed unanimously 5/0.
- b. Mr. Welch made a motion to return to the Regular Meeting. Mr. Crowder seconded the motion; motion passed unanimously 5/0.

14. Legal

- a. **First Amendment to Cooperative Technical Assistance Intergovernmental Cost Sharing Agreement**

Mr. Buyers made a motion to approve the proposed first amendment to the July 1, 2021, Cooperative Technical Assistance Intergovernmental Cost Sharing Agreement, extending the termination date to December 31, 2024, as presented. Mr. Welch seconded the motion; motion passed unanimously 5/0.

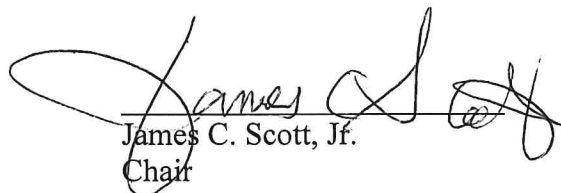
- b. **Assignment of Investment Advisory Agreement between Cobb County-Marietta Water Authority and Sterling Capital Management LLC**

Mr. Welch made a motion to approve the consent to assign CCMWA's Investment Advisory Agreement with Sterling Capital Management LLC to Guardian Capital Group Limited, as presented. Ms. Cupid seconded the motion; motion passed unanimously 5/0.

There being no further business, the meeting was adjourned at 3:38 p.m.



Erin Landers
Acting Assistant Secretary



James C. Scott, Jr.
Chair