

**Cobb County-Marietta Water Authority  
Minutes of Regular Meeting**

**December 15, 2014**

The regular meeting of the Cobb County-Marietta Water Authority was held on December 15, 2014 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: Max Bacon, David Austin, Charlie Crowder, Dan Buyers, Grif Chalfant, Tim Lee and James Scott.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

**1. Approval of Minutes of Regular Meeting of November 17, 2014**

Mr. Bacon asked for approval of the minutes of the Regular Meeting of November 17, 2014. Mr. Chalfant made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 7/0.

**2. Approval of Minutes of Executive Session of November 17, 2014**

Mr. Bacon asked for approval of the minutes of the Executive Session of November 17, 2014. Mr. Lee made a motion to approve the minutes as presented. Mr. Austin seconded the motion; motion passed 7/0.

**3. Financial report**

Mr. Cole Blackwell, Director of Finance, presented a summary of the November 2014 Financial Statement (copy in file). Year-to-date net income inclusive of adjustments for fair market value on investments as of November 30, 2014 was \$32,354,981, which exceeded budget expectations by \$8,369,369.

Mr. Blackwell introduced Mr. James Traudt, from Davenport and Company, who introduced additional members of the company Robert Gordon, Robert Morrison and Courtney Rogers. Davenport and Company will be the investment advisors for the Authority beginning January 1, 2015.

**4. Pension Committee report**

Mr. Page presented the Pension Committee report (copy in file) and stated that the Committee approved engaging Mauldin & Jenkins, LLC to perform an independent audit of the Cobb County-Marietta Water Authority Retirement Plan for the year ending December 31, 2014 at a fee of \$18,000.

**5. Bid Results – Quarles Raw Water Pump Station No. 2 Crane Upgrades**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Buyers made a motion to award the Quarles Raw Water Pump Station No. 2 Crane Upgrades to Gajjar Engineering System, Inc. of Acworth, Georgia for the verified low bid of \$115,500. Mr. Scott seconded the motion; motion passed 7/0.

**6. Bid Results – Lost Mountain Storage Tank No. 2**

Mr. Page referred to the memorandum in Board package (copy in file). Mr. Lee made a motion to award the Lost Mountain Water Storage Tank No. 2 Project to Crom, LLC of Gainesville, Florida for the verified low-bid price of \$1,798,000. Mr. Austin seconded the motion; motion passed 7/0.

**7. Emergency and On-Call Construction Contract**

Mr. Page referenced the memorandum in the Board package (copy in file). Mr. Austin made a motion to approve Change Order No. 3 to the Emergency and On-Call Construction Contract with Unity Construction Company, Inc. of Powder Springs, Georgia which extends the contract deadline to December 31, 2015 and includes a contract-based increase in labor and equipment rates of 4.21% over the rates proposed in 2011. Mr. Lee seconded the motion; motion passed 7/0.

**8. Reschedule January 2015 meeting to January 26, 2015 due to Martin Luther King, Jr. Holiday**

Mr. Scott made a motion to reschedule the January 2015 meeting from January 19, 2015 to January 26, 2015 due to the Martin Luther King, Jr. Holiday. Mr. Chalfant seconded the motion; motion passed 7/0.

**9. Old business**

Mr. Page reported that construction of the tunnel on Highway 41 in front of Capital Cadillac has begun. Communication with Capital Cadillac has improved with weekly meetings being held with their staff.

**10. General Manager's report**

Mr. Page provided the following updates:

- Pure Technologies successfully passed the PipeDiver Robot through a portion of the Pine Mountain Water Main under the contract previously approved.
- Staff is completing its evaluation of the recently bid contract to provide calcium hydroxide slurry for water treatment. Currently, staff plans to re-write the specification to address concerns following the original bid, and re-advertise for bids in January.

**11. New business**

There were no new business items to present.

**12. Executive Session**

Mr. Lee made a motion to go into Executive Session to discuss pending litigation. Mr. Buyers seconded the motion; motion passed 7/0.

Mr. Lee left the meeting at this time.

Mr. Buyers made a motion to return to Regular Session. Mr. Scott seconded the motion; motion passed 6/0.

**13. Legal**


Mr. Scott made a motion to approve an Investment Corporate Resolution setting forth the requirement that two signatures of the following Cobb County-Marietta Water Authority staff members are required for all Cobb County-Marietta Water Authority Certificate of Deposit investments, State of Georgia Office of Treasury & Fiscal Services investments, and investments through Third-Party Safekeeping custody arrangements: General Manager, Director of Finance and Assistant Secretary to the Board. Mr. Buyers seconded the motion; motion passed 6/0.

Mr. Haynie reported that the Cobb County-Marietta Water Authority successfully closed on the William F. Greene tract last week. This property includes 35.96 acres for the Sharp Mountain Creek Reservoir.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Nixon  
Assistant Secretary



A. Max Bacon  
Chair

**Cobb County-Marietta Water Authority  
Minutes of Regular Meeting**

**November 17, 2014**

The regular meeting of the Cobb County-Marietta Water Authority was held on November 17, 2014 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members initially present were: Max Bacon, David Austin, Charlie Crowder, Dan Buyers, Grif Chalfant, and James Scott.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

**1. Approval of Minutes of Regular Meeting of October 20, 2014**

Mr. Bacon asked for approval of the minutes of the Regular Meeting of October 20, 2014. Mr. Chalfant made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 6/0.

**2. Approval of Minutes of Executive Session of October 20, 2014**

Mr. Bacon asked for approval of the minutes of the Executive Session of October 20, 2014. Mr. Chalfant made a motion to approve the minutes as presented. Mr. Scott seconded the motion; motion passed 6/0.

**3. Financial report**

Mr. Cole Blackwell, Director of Finance, presented a summary of the October 2014 Financial Statement (copy in file). Year-to-date net income inclusive of adjustments for fair market value on investments as of October 31, 2014 was \$26,355,849, which exceeded budget expectations by \$4,397,319.

**4. Recommendation of Award - Investment Advisory Services**

Mr. Blackwell referenced the memorandum in the Board package (copy in file). Mr. Austin made a motion to award a two-year contract with an optional one-year extension to Davenport & Company, LLC for Investment Advisory Services. Mr. Crowder seconded the motion; motion passed 6/0.

**5. Presentation of Richland Creek Reservoir**

Mr. Austin introduced Mr. Mike Jones, Paulding County Administrator, and Mr. Kelly Comstock, Brown & Caldwell, who presented an update on the status of Richland Creek Reservoir.

Mr. Lee arrived at this time

**6. Second Reading of Proposed 2015 Operating Budget and Capital Improvement Plan for 2015-2019**

Mr. Page referred to the memorandum in Board package (copy in file) and reported that staff had not received any comments or questions from the Board. Mr. Austin made a motion on behalf of both the Planning and Finance Committees to



approve the 2015 Operating Budget and Capital Improvement Plan for 2015-2019 (in file) as presented at the October meeting. Mr. Buyers seconded the motion; motion passed 7/0.

**7. Bid Results – Calcium Hydroxide Slurry**

Mr. Page reported that staff requested removal of this agenda item in order to rewrite the specification to provide more clarity, and then re-bid. No action was taken.

**8. Professional Services Contract – Prestressed Concrete Cylinder Pipe Condition Assessment**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Austin made a motion to approve a contract with Pure Technologies U.S., Inc. to provide professional services for condition assessment of the Blackjack Mountain Supply Line for the proposed estimated fee of \$411,600, and that all other non-destructive pipe evaluation and condition assessments identified by staff be awarded to Pure Technologies within identified and approved budgeted amounts through December 31, 2015. Mr. Lee seconded the motion; motion passed 7/0.

**9. Old business**

Mr. Chalfant asked for an update of the concerns previously discussed with Capital Cadillac about the Highway 41 tunnel. Mr. Kaffezakis reported that staff meets weekly with representatives of Capital Cadillac and is diligent about minimizing the impacts of the project to Capital Cadillac.

**10. General Manager's report**

Mr. Page reported on two items related to customer billing: (1) a review of metering inaccuracies at the boundary meters between Cobb County Water System (CCWS) and Marietta Board of Lights and Water; and (2) an increase in the credit due CCWS for the blowoff failure that occurred near the Wyckoff Plant in September

Mr. Page reported that the Laboratory received the 2014 Georgia Association of Water Professionals (GAWP) Laboratory of the Year for Large Water Systems Award. Mr. Page also recognized Mr. Bobby Fields, Pump Specialist, for receiving the Golden Wrench Award as the top Maintenance Technologist for 2014 by the GAWP.

**11. New business**

There were no new business items to present.

**12. Executive Session**


Mr. Lee made a motion to go into Executive Session to discuss pending litigation. Mr. Buyers seconded the motion; motion passed 7/0.


Mr. Lee made a motion to return to Regular Session. Mr. Scott seconded the motion; motion passed 7/0.

**13. Legal**

There were no legal items to present.

There being no further business to come before the Board, the Regular Meeting was adjourned.

  
Becky Mixon  
Assistant Secretary

  
A. Max Bacon  
Chair

**Cobb County-Marietta Water Authority  
Minutes of Regular Meeting**

**October 20, 2014**

The regular meeting of the Cobb County-Marietta Water Authority was held on October 20, 2014 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members initially present were: Max Bacon, David Austin, Charlie Crowder, Dan Buyers, Grif Chalfant, and James Scott.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

**1. Approval of Minutes of Regular Meeting of September 15, 2014**

Mr. Bacon asked for approval of the minutes of the Regular Meeting of September 15, 2014. Mr. Austin made a motion to approve the minutes as presented. Mr. Scott seconded the motion; motion passed 6/0.

**2. Approval of Minutes of Executive Session of September 15, 2014**

Mr. Bacon asked for approval of the minutes of the Executive Session of September 15, 2014. Mr. Scott made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 6/0.

Mr. Lee arrived at this time.

**3. Financial report**

Mr. Cole Blackwell, Director of Finance, presented a summary of the September 2014 Financial Statement (copy in file). Year-to-date net income inclusive of adjustments for fair market value on investments as of September 30, 2014 was \$26,361,687, which exceeded budget expectations by \$6,474,298.

Mr. Blackwell also presented the 2014 Third Quarter Financial Report for the month ended September 30, 2014 and Year-To-Date.

**4. Investment Summary report**

Ms. Joanne Dwyer, Legacy Financial Services, LLC, presented the Quarterly Investment Summary Report for the quarter ended September 30, 2014 (copy in file).

**5. Personnel Committee report**

Mr. Page reported on highlights of the Personnel Committee meeting of October 6, 2014. Mr. Crowder made a motion to authorize staff to bind group health insurance with Piedmont Wellstar Health Plan at the proposed rates and to renew group dental, disability and life insurance with Lincoln National Life Insurance at the same rates as 2014. Mr. Chalfant seconded the motion; motion passed 7/0.

Mr. Page reported that Personnel Committee approved a staff proposal to the vacation policy to allow employees who take a minimum of 5 consecutive days (or 4

consecutive days for 12-hour employees) to buy an equal number of days out of their vacation accrual. Mr. Crowder made a motion to amend the vacation policy to allow a “one-for-one” vacation program, and to acknowledge authority of the General Manager to negotiate increased vacation accrual in recruitment of senior staff up to the maximum allowed under the current policy. Mr. Buyers seconded the motion; motion passed 7/0.

**6. Planning Committee report and First Reading of Proposed 2015-2019 Capital Improvement Plan**

Mr. George Kaffezakis, Director of Engineering, presented highlights of the Planning Committee meeting of October 6, 2015 and the Proposed 2015-2019 Capital Improvement Plan (copy in file).

**7. Finance Committee report and First Reading of Proposed 2015 Operating Budget**

Mr. Cole Blackwell, Director of Finance, presented the Proposed 2015 Operating Budget (copy in file).

**8. Bid Results – Water Treatment Chemicals for 2015**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Austin made a motion to award the lowest priced responsive, responsible and conforming suppliers of water treatment chemicals for the 2015 fiscal year as listed in the table in the memorandum dated October 14, 2014. Mr. Scott seconded the motion; motion passed 7/0.

**9. Old business**

There were no old business items to present.

**10. General Manager’s report**

Mr. Page reported that the Laboratory Division will receive the Georgia Association of Water Professionals (GAWP) QA/QC Award for a Drinking Water Laboratory serving more than 100,000 at the Fall GAWP Conference in Dalton in November.

**11. New business**

There were no new business items to present.

**12. Executive Session**

Mr. Scott made a motion to go into Executive Session to discuss pending litigation and personnel. Mr. Crowder seconded the motion; motion passed 7/0.

Mr. Crowder made a motion to return to Regular Session. Mr. Buyers seconded the motion; motion passed 7/0.



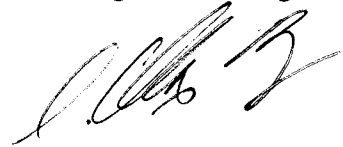
**13. Legal**

Mr. Crowder made a motion to approve the Agreement between the Cobb County-Marietta Water Authority and Mr. Glenn M. Page as General Manager as recommended by the Personnel Committee. Mr. Buyers seconded the motion; motion passed 7/0.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Mixon  
Assistant Secretary



A. Max Bacon  
Chair

**Cobb County-Marietta Water Authority  
Minutes of Regular Meeting**

**September 15, 2014**

The regular meeting of the Cobb County-Marietta Water Authority was held on September 15, 2014 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: Max Bacon, David Austin, Grif Chalfant, Charlie Crowder, Tim Lee and James Scott.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

**1. Approval of Minutes of Regular Meeting of August 18, 2014**

Mr. Bacon asked for approval of the minutes of the Regular Meeting of August 18, 2014. Mr. Lee made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 6/0.

**2. Approval of Minutes of Executive Session of August 18, 2014**

Mr. Bacon asked for approval of the minutes of the Executive Session of August 18, 2014. Mr. Austin made a motion to approve the minutes as presented. Mr. Scott seconded the motion; motion passed 6/0.

**3. Nominating Committee report and election of officers**

Mr. Chalfant, Nominating Committee Chair, made a motion to elect the following slate of officers: Max Bacon–Chair, David Austin–Vice Chair, Charlie Crowder–Secretary and Becky Mixon–Assistant Secretary. Mr. Lee seconded the motion; motion passed 6/0.

**4. Financial report**

Ms. Brenda Norton presented a summary of the August 2014 Financial Statement (copy in file). Year-to-date net income inclusive of adjustments for fair market value on investments as of August 31, 2014 was \$20,802,362, which exceeded budget expectations by \$3,735,894.

**5. Pension Committee report**

Mr. Page referred to the Pension Committee report that was distributed prior to the meeting (copy in file) and reported that Mr. Blackwell has requested a proposal from Mauldin & Jenkins to perform an independent audit on the trust fund.

**6. Bid Results – Quarles Plant and Intake Back-up Power Generation**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to award the Quarles Plant and Intake Back-up Power Generation Project to Crowder Construction Company of Apex, NC, including Alternates 2 and 3, for the verified low bid plus alternates price of \$9,916,000. Mr. Austin seconded the motion; motion passed 4/2 with Mr. Bacon and Mr. Scott opposed.

**7. Old business**

Responding to an question by Mr. Chalfant, Mr. Page reported that staff has met with Capital Cadillac and Georgia DOT regarding the Highway 41 Phase IV tunnel project and is working to minimize the impacts to Capital Cadillac.

**8. General Manager's report**

Mr. Page reported that staff has issued a Request for Proposals for Investment Advisory Services, with proposals due on October 7.

Mr. Page reported that bids for rehabilitation of the parking lot at the Administration and Engineering Building are due on October 2.

Mr. Page also reported that the application for the Wyckoff Withdrawal Permit Modification was posted for public comment by EPD on August 29. The comment period is 30 days.

**9. New business**

There were no new business items to present.

**10. Executive Session**

Mr. Lee made a motion to go into Executive Session to discuss potential litigation. Mr. Austin seconded the motion; motion passed 6/0.

Mr. Austin made a motion to return to Regular Session. Mr. Scott seconded the motion; motion passed 6/0.

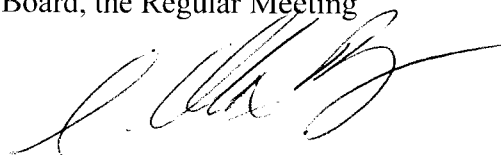
**11. Legal**

Mr. Haynie referenced the No Conflict Questionnaire that was distributed to the Board members prior to the meeting and asked that the members complete and return the questionnaire to Ms. Mixon.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Mixon  
Assistant Secretary



A. Max Bacon  
Chair

**Cobb County-Marietta Water Authority  
Minutes of Regular Meeting**

**July 21, 2014**

The regular meeting of the Cobb County-Marietta Water Authority was held on July 21, 2014 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members initially present were: David Austin, Max Bacon, Dan Buyers, Grif Chalfant, Charlie Crowder and James Scott.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

**1. Approval of Minutes of Regular Meeting of June 16, 2014**

Mr. Bacon asked for approval of the minutes of the Regular Meeting of June 16, 2014. Mr. Scott made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 6/0.

Mr. Lee arrived at this time

**2. Financial report**

Ms. Brenda Norton presented a summary of the June 2014 Financial Statement (copy in file). Year-to-date net income inclusive of adjustments for fair market value on investments as of June 30, 2014 was \$15,316,477, which exceeded budget expectations by \$1,690,435.

Ms. Norton also presented the Quarterly Financial Report for the quarter ended June 30, 2014 (copy in file).

Mr. Austin made a motion to approve Keyworth Bank to be added to the list of approved banks to hold Water Authority deposits. Mr. Buyers seconded the motion; motion passed 7/0.

**3. Mid-Year Investment report**

Ms. Joanne Dwyer, Legacy Financial Services, LLC, presented the Mid-Year Investment report (copy in file)

**4. Bid Results – Roof replacement – 1190 Atlanta Industrial Drive**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to award the 1190 Atlanta Industrial Drive Roof Replacement Project to S. Garrett and Company of Carrollton, Georgia for the lowest responsive bid price of \$140,327. Mr. Buyers seconded the motion; motion passed 7/0.

**5. Bid Results – Wyckoff Raw Water Pump No. 3 Refurbishment and Crane Modifications**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Austin made a motion to award the Wyckoff Raw Water Pump No. 3 Refurbishment and Crane Modifications project to Lanier Contracting Company, Inc. of Suwanee, Georgia for the low base bid of \$519,750. Mr. Chalfant seconded the motion; motion passed 7/0.

**6. Sole-Source Request – SCADA Integration Services for Quarles Plant and Intake Backup Power Generation Project**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to approve Kapsch TrafficCom USA, Inc. as a sole-source

provider of SCADA integration services for the James E. Quarles Water Treatment Plant and Intake Back-up Power Generation Project for the estimated price of \$321,861, the price to be included as an allowance in the bid for the project. Mr. Scott seconded the motion; motion passed 7/0.

**7. Computerized Maintenance Management System Software Package**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Buyers made a motion of approve purchase of the Lucity™ asset management and maintenance software package at a cost of \$126,180. Mr. Austin seconded the motion; motion passed 7/0.

**8. Engineering Contract Modification No. 4 for Highway 41 Water Main, Phase IV and Intergovernmental Agreement and Joint Waterline Contract with Marietta Board of Lights and Water**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to approve Contract Modification No. 4 to the Engineering contract with Atkins, North America, Inc. for the Highway 41 Water Main, Phase IV in the amount of \$125,960.16 and authorization for the Chairman to sign the associated Intergovernmental Agreement and Joint Waterline Contract with Marietta Board of Lights and Water. Mr. Austin seconded the motion; motion passed 7/0.

**9. Old business**

There were no old business items to present.

**10. General Manager's report**

Mr. Page introduced Mr. George Kaffezakis, formerly with Gwinnett County Department of Water Resources, as the new Director of Engineering. Mr. Kaffezakis will begin work on August 5.

Mr. Page reported that for the Quarles Plant and Intake Backup Power Generation Project, Jacobs Engineering Group has made the determination that of the four qualifications packages submitted for the project, three contractors met the requirements for prequalification: Excel Electrical Technologies (Kennesaw), Cleveland Electric Company (Atlanta) and Crowder Construction (Conyers).

Mr. Page also reported that staff instructed Jacobs to include in the bid package a work task to provide a redundant power supply to Quarles Plant 2. This work was identified in a recent evaluation of the electrical systems at the plant, and needs to be done prior to the Quarles Plant 1 Replacement project.

Mr. Page also reported that staff is evaluating reallocating a tunnel crossing of Hwy. 41 near Terrell Mill Road from the Southwest Connector Phase I project to the Hwy. 41 Phase IV Tunnel project. This would allow CCMWA projects to clear the Hwy. 41 right-of-way earlier to accommodate other construction in the area prior to the relocation of the Atlanta Braves. A change order for this work may be presented to the Board for consideration at a later meeting

Mr. Page reported that staff is evaluating a new drought management rule proposed by Georgia EPD , and will be submitting comments prior to the August 5 deadline.

**11. New business**

There were no new business items to present.

**12. Executive Session**

There was no need for an Executive Session.

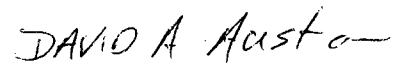
**13. Legal**


There were no legal items to present.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Nixon  
Assistant Secretary



~~A. Max Bacon~~  
Vice Chair 



**Cobb County-Marietta Water Authority  
Minutes of Regular Meeting**

**June 16, 2014**

The regular meeting of the Cobb County-Marietta Water Authority was held on June 16, 2014 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: David Austin, Max Bacon, Dan Buyers, Grif Chalfant, Charlie Crowder, Tim Lee and James Scott.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

**1. Approval of Minutes of Regular Meeting of May 19, 2014**

Mr. Bacon asked for approval of the minutes of the Regular Meeting of May 19, 2014. Mr. Austin made a motion to approve the minutes as presented. Mr. Scott seconded the motion; motion passed 7/0.

**2. Financial report**

Mr. Cole Blackwell, Director of Finance, presented a summary of the May 2014 Financial Statement (copy in file). Year-to-date net income inclusive of adjustments for fair market value on investments as of May 31, 2014 was \$10,340,671, which exceeded budget expectations by \$2,835,852.

**3. Pension Committee report**

Mr. Page referred to the Pension Committee report that was distributed prior to the meeting (copy in file) and reported that the Committee approved retirement benefits for Charles Byrge, who has served 14 years in the Engineering Division, and whose last day will be June 20.

Mr. Austin made a motion to approve the Pension Committee's recommendation of a 2014 cost-of-living adjustment of 1.6% for beneficiaries under the plan on December 30, 1992. Mr. Buyers seconded the motion; motion passed 7/0.

Mr. Buyers made a motion to approve the Pension Committee's recommendation of no cost-of-living adjustment for other pensioners of the Retirement Plan, as actuarial fund assumptions do not include a cost-of-living increase for these retirees, and the existing benefit plan is not 100% funded. Mr. Scott seconded the motion; motion passed 7/0.

**4. Old business**

There were no old business items to present.

**5. General Manager's report**

Mr. Page provided the following updates:

Douglasville/Douglas County WSA: Raw water pipeline repairs are not expected to be completed prior to the end of June. DDCWSA continues to purchase approximately 1 mgd, which is charged at their surcharge rate of twice the out-of-county rate (\$5.72/kgal).

**6. New business**

Wyckoff High Service Pump No. 3 Cable Replacement: Demand Services engineer Hazen and Sawyer was engaged to produce a set of specifications for a scope of work that includes pulling the old cables; installing, terminating and testing the new cables; and resetting the trip relays. Because of the emergency nature of the project, three electrical contractors with whom CCMWA has had good experience were requested to submit proposals for the work on June 13. Staff estimated the value of the work to be approximately \$150,000.

Proposals received were as follows:

Crowder Construction Company (Conyers)	\$104,530
Excel Electrical Technologies (Kennesaw)	\$116,000
Cleveland Electrical Company (Atlanta)	\$118,530

Mr. Buyers made a motion to award the contract for the High Service Pump No. 3 Feeder Cable Replacement Project to Crowder Construction Company of Conyers for the lowest proposed amount of \$104,530. Mr. Crowder seconded the motion; motion passed 7/0.

**7. Executive Session**

There was no need for an Executive Session.

**8. Legal**

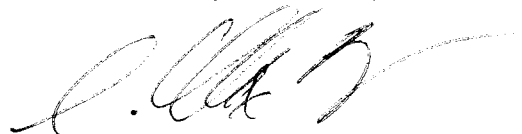
Mr. Buyers made a motion to approve the Easement Modification Agreement between Cobb County-Marietta Water Authority and Samuel E. Burrous to modify the location of the 60-foot water main easement on the property of Samuel E. Burrous (copy in file). Mr. Chalfant seconded the motion; motion passed 7/0.

Mr. Austin made a motion to approve the Master Utility Adjustment Agreement between the Cobb County-Marietta Water Authority and Northwest Express Road Builders in conjunction with the Northwest Corridor Project to be constructed for the Georgia Department of Transportation. Mr. Lee seconded the motion; motion passed 7/0.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Mixon  
Assistant Secretary



A. Max Bacon  
Chair

**Cobb County-Marietta Water Authority  
Minutes of Regular Meeting**

**May 19, 2014**

The regular meeting of the Cobb County-Marietta Water Authority was held on May 19, 2014 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members initially present were: David Austin, Max Bacon, Grif Chalfant, Charlie Crowder, Tim Lee and James Scott.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

**1. Amendment of Agenda of May 19, 2014**

Mr. Lee made a motion to amend the May 19, 2014 agenda by adding the motion stated below. Mr. Austin seconded the motion; motion passed 6/0.

**2. Bid Results – Highway 41 Phase IV Tunnel**

Mr. Lee made a motion to amend an item previously adopted by the Cobb County-Marietta Water Authority. This motion is to amend Item 7 from the April 21, 2014 Board Minutes related to the bid result for the Highway 41 Phase IV Tunnel and the purpose of the amendment is to change the contractor's name from Southland Contracting, Inc. to Southland Mole JV. Otherwise, said motion shall remain in full force and effect except as set forth herein. Mr. Austin seconded the motion; motion passed 6/0.

Mr. Buyers arrived at this time

**3. Approval of Minutes of Regular Meeting April 21, 2014**

Mr. Bacon asked for approval of the minutes of the Regular Meeting of April 21, 2014. Mr. Lee made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 7/0.

**4. Approval of Minutes of Executive Session April 21, 2014**

Mr. Bacon asked for approval of the minutes of the Executive Session of April 21, 2014. Mr. Lee made a motion to approve the minutes as presented. Mr. Austin seconded the motion; motion passed 7/0.

**5. Financial report**

Ms. Brenda Norton presented a summary of the April 2014 Financial Statement (copy in file). Year-to-date net income as of April 30, 2014 was \$7,231,291, which exceeded budget expectations by \$2,009,797.

**6. Finance Committee report**

Mr. Blackwell reported that the Finance Committee met and recommends as a motion Board approval of a 3-year agreement for banking services with Bank of North Georgia per their proposal dated March 25, 2014, with an option for a 2-year renewal at the end of the 3-year period and a 30-day cancellation clause. Mr. Buyers seconded the motion; motion passed 7/0.

Mr. Blackwell also reported that the Finance Committee recommends as a motion early pay off of the Phase II GEFA (Georgia Environmental Finance Authority) note. Early pay off of the note will result in a cash outlay of approximately \$2,523,080 and will

yield gross interest savings of approximately \$1,595,000. Mr. Crowder seconded the motion; motion passed 7/0.

**7. Engineering Services for Lost Mountain Storage Tank No. 2**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Austin made a motion to approve Contract Modification No. 12 to the Demand Services Contract with Civil Engineering Consultants, Inc. of Marietta to provide design and construction engineering services for Lost Mountain Storage Tank No. 2 for the proposed fee of \$148,500. Mr. Lee seconded the motion; motion passed 7/0.

**8. Engineering Contract Modification No. 3 – Highway 41 Water Main, Phase IV**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to approve Contract Modification No. 3 to the Engineering Services Contract with Atkins, North America, Inc. for the Highway 41 Water Main, Phase IV, in the amount of \$506,690, bringing the total contract value to \$1,665,594.80. Mr. Scott seconded the motion; motion passed 7/0.

**9. Old business**

There were no old business items to present.

**10. General Manager's report**

Mr. Page provided the following updates:

Water demands: Demands continue to be well below anticipated for the month of May. Mr. Blackwell is updating projected sales and considering approaches to balance spending, if necessary, to keep net income close to budget.

Operating Permit: Staff has received from Georgia EPD a renewed operating permit which has been in negotiation since September 2013. It incorporates changes at the Wyckoff Plant, and is good through April 2024.

**11. New business**

There were no new business items to present.

**12. Executive Session**

There was no need for an Executive Session.

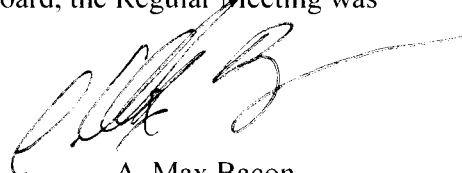
**13. Legal**

There were no legal items to be presented.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Mixon  
Assistant Secretary



A. Max Bacon  
Chair

**Cobb County-Marietta Water Authority  
Minutes of Regular Meeting**

**April 21, 2014**

The regular meeting of the Cobb County-Marietta Water Authority was held on April 21, 2014 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members initially present were: David Austin, Max Bacon, Dan Buyers, Grif Chalfant, Charlie Crowder and James Scott.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

**1. Approval of Minutes of Regular Meeting March 17, 2014**

Mr. Bacon asked for approval of the minutes of the Regular Meeting of March 17, 2014. Mr. Austin made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 6/0.

**2. Approval of Minutes of Executive Session March 17, 2014**

Mr. Bacon asked for approval of the minutes of the Executive Session of March 17, 2014. Mr. Scott made a motion to approve the minutes as presented. Mr. Chalfant seconded the motion; motion passed 6/0.

Mr. Lee arrived at this time.

**3. Financial report**

Mr. Cole Blackwell, Director of Finance, presented a summary of the March 2014 Financial Statement (copy in file). Year-to-date net income as of March 31, 2014 was \$6,825,853 which exceeded budget expectations by \$3,767,326.

**4. Quarterly Investment Summary**

Ms. Joanne Dwyer, Legacy Financial Services, LLC, presented the Quarterly Investment Summary (copy in file).

**5. Presentation of 2013 audit**

Mr. Adam Fraley, Maulding & Jenkins CPAs, LLC, presented the 2013 financial audit (copy in file)

**6. Pension Committee report**

Mr. Page reported that the Pension Committee met and approved retirement benefits for James M. Parsons beginning May 1, 2014 and for Mr. Bobby Kennedy beginning June 1, 2014.

**7. Bid Results – Highway 41 Phase IV Tunnel**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to award the Highway 41 Phase IV Tunnel Project, including the alternate to increase the pipe size to 42-inch diameter and the tunnel size to 84-inch diameter, to Southland Contracting, Inc. of Fort Worth, Texas for the verified low bid of \$8,981,675. Mr. Austin seconded the motion; motion passed 7/0.

**8. Easement Maintenance Contract**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to award the contract for the maintenance of pipeline easements with NaturChem, Inc. of Conyers, for the unit prices bid to Cobb County in their contract dated October 11, 2012, through the Intergovernmental Agreement for Cooperative Purchasing with Cobb County approved in 2008. Mr. Buyers seconded the motion; motion passed 7/0.

**9. Old business**

There were no old business items to present.

**10. General Manager's report**

Mr. Page reminded the Board of the Wyckoff Open House on May 29, 1:00 p.m. to 4:00 p.m.

**11. New business**

There were no new business items to present.

**12. Executive Session**

Mr. Scott made a motion to go into Executive Session to discuss pending litigation. Mr. Buyers seconded the motion; motion passed 7/0.

Mr. Austin made a motion to return to Regular Session. Mr. Chalfant seconded the motion; motion passed 7/0.

**13. Legal**

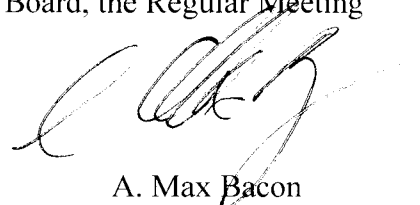
A. Mr. Austin made a motion to consent to the Assignment Agreement between Jordan Jones & Goulding, Inc. as transferor to Jacobs Engineering Group, Inc., transferee (copy in file). Mr. Buyers seconded the motion; motion passed 7/0.

B. Mr. Scott made a motion to authorize the Cobb County-Marietta Water Authority to open and maintain fully FDIC-insured certificates of deposit via the Certificate of Deposit Account Registry Service (CDARS), through a member of the CDARS Network, which must also be an institution on the approved list of the Cobb County-Marietta Water Authority, including authorization for the Chair to sign appropriate documentation. Mr. Buyers seconded the motion; motion passed 7/0.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Mixon  
Assistant Secretary



A. Max Bacon  
Chair



**Cobb County-Marietta Water Authority  
Minutes of Regular Meeting**

**March 17, 2014**

The regular meeting of the Cobb County-Marietta Water Authority was held on March 17, 2014 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members initially present were: Max Bacon, Dan Buyers, Grif Chalfant, Charlie Crowder and James Scott. Mr. Lee notified staff that he would be unable to attend.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

Mr. Bacon stated that staff requested addition of the Pension Committee report to the agenda. Mr. Scott made the motion to add the agenda item. Mr. Chalfant seconded the motion; motion passed 5/0.

**1. Approval of Minutes of Regular Meeting February 17, 2014**

Mr. Bacon asked for approval of the minutes of the Regular Meeting of February 17, 2014. Mr. Scott made a motion to approve the minutes as presented. Mr. Chalfant seconded the motion; motion passed 5/0.

Mr. Austin arrived at this time.

**2. Financial report**

Mr. Cole Blackwell, Director of Finance, presented a summary of the February 2014 Financial Statement (copy in file). Year-to-date net income as of February 28, 2014 was \$5,552,963 which exceeded budget expectations by \$3,519,745.

**3. Pension Committee report**

Mr. Page presented highlights of the report that was distributed prior to the meeting (copy in file).

**4. Electrical Services Contract Award**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Buyers made a motion to approve a 12-month contract, with an optional 1-year renewal, with Cleveland Electric, Inc. of Atlanta to provide electrical reliability, field testing and emergency repair services for the hourly rates and additional costs as indicated in the memo and listed in their proposal dated February 17, 2014. Mr. Austin seconded the motion; motion passed 6/0.

**5. Sole Source Authorization for Wyckoff SCADA servers**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Page reported that staff and Transdyn, Inc. have negotiated a project scope and a price of \$96,652.51 for the work. Mr. Crowder made a motion to authorize a sole-source contract with Transdyn, Inc. of Duluth in the amount of \$96,652.51 to replace Wyckoff SCADA server equipment and software, and perform other necessary integration work. Mr. Scott seconded the motion; motion passed 6/0.

**6. Engineering Services for Southwest Connector 54-Inch Water Main, Phase I**

Mr. Page referred to the memorandum in the Board package (copy in file) and stated that ARCADIS, the firm receiving the highest technical score of the four firms selected for a Request for Proposal, also had the lower of the two cost proposals that were opened.

Mr. Buyers made a motion to approve a contract with ARCADIS U.S., Inc. for engineering design, construction management and construction inspection services for the Southwest Connector 54-Inch Water Main, Phase I project for the proposed fee of \$1,938,220. Mr. Crowder seconded the motion; motion passed 6/0.

**7. Engineering Services for West Side Loop 48-In Replacement Pipeline**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Page reported that Engineering Strategies, Inc., teamed with CH2M HILL, provided the lowest cost proposal of the four finalist firms, and, when combined with their technical score, had the highest overall score.

Mr. Scott made a motion to approve a contract with Engineering Strategies, Inc. of Marietta for engineering design, construction management and construction inspection services for the West Side Loop 48-Inch Replacement Pipeline project for the proposed fee of \$879,115. Mr. Buyers seconded the motion; motion passed 6/0.

**8. Old business**

There were no old business items to present.

**9. General Manager's report**

Mr. Page reported the following update:

Highway 41 Tunnel: Qualification packages were received on March 14 for construction of the Hwy. 41 Phase IV Tunnel at Windy Hill Road. Nine packages were received, and eight have been approved to bid the project. Bids will be opened on April 10.

**10. New business**

There were no new business items to present.

**11. Executive Session**

Mr. Austin made a motion to go into Executive Session to discuss pending litigation. Mr. Crowder seconded the motion; motion passed 6/0.

Mr. Austin made a motion to return to Regular Session. Mr. Buyers seconded the motion; motion passed 6/0.

**12. Legal**

A. Mr. Austin made a motion to approve Department of the Army Easement No. DACW01-2-14-0162 for Cobb County-Marietta Water Authority (copy in file). Mr. Crowder seconded the motion; motion passed 6/0.

- B. Mr. Crowder made a motion to approve an exchange of property between the Cobb County-Marietta Water Authority and John T. Speros (copy of survey in file). Mr. Austin seconded the motion; motion passed 6/0.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Mixon  
Assistant Secretary



A. Max Bacon  
Chair

**Cobb County-Marietta Water Authority  
Minutes of Regular Meeting**

**February 17, 2014**

The regular meeting of the Cobb County-Marietta Water Authority was held on February 17, 2014 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members initially present were: David Austin, Max Bacon, Dan Buyers, Grif Chalfant, Charlie Crowder and James Scott.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

**1. Approval of Minutes of Regular Meeting January 27, 2014**

Mr. Bacon asked for approval of the minutes of the Regular Meeting of January 27, 2014. Mr. Scott made a motion to approve the minutes as presented. Mr. Buyers seconded the motion; motion passed 6/0.

Mr. Lee arrived at this time.

**2. Financial report**

Mr. Cole Blackwell, Director of Finance, presented a summary of the January 2014 Financial Statement (copy in file). Year-to-date net income as of January 31, 2014 was \$3,651,050, which exceeded budget expectations by \$2,436,214.

**3. Engineering Demand Services Contracts Extensions**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Austin made a motion to approve extension of the Engineering Demand Services Contracts with River to Tap, Inc. of Roswell, Hazen and Sawyer, P.C. of Atlanta and Civil Engineering Consultants, Inc. of Marietta for an additional year at the hourly rates proposed for 2014. Mr. Crowder seconded the motion; motion passed 7/0.

**4. Old business**

There was no old business to present.

**5. General Manager's report**

Mr. Page reported the following updates:

Highlight Hwy. 41 Phase IV Tunnel: Mr. Page reported that staff has withdrawn the original advertisement and has changed the prequalification requirements to open the project up to more tunneling contractors. The project is being re-advertised, and the schedule for staff recommendation to the Board will slip one month from March to April.

Request for Qualifications:

Staff is sending a Request for Qualifications (RFQ) for the Wyckoff Filter Building Rehabilitation and Electrical Improvements Project to engineering firms and is advertising in the Marietta Daily Journal.

Prestressed Concrete Cylinder Pipe Evaluation: Pure Technologies was successful in passing their Pipe Diver device through the smaller of the Wyckoff raw water lines and is currently evaluating the data. Staff expects a report on the condition of this pipeline within the next couple months.

**8. New business**

Mr. Page reported that staff will be selecting a new asset management software package to be integrated with existing financial software and GIS software. The 2014 budget includes \$150,000 for the new software. If the successful package exceeds the \$100,000 approval threshold, staff will bring the recommended package forward for Board approval once the selection is made.

**9. Executive Session**

There was no need for an Executive Session

**10. Legal**

There were no legal items to present.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Mixon  
Assistant Secretary



A. Max Bacon  
Chair

**Cobb County-Marietta Water Authority  
Minutes of Regular Meeting**

**January 27, 2014**

The regular meeting of the Cobb County-Marietta Water Authority was held on January 27, 2014 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: David Austin, Max Bacon, Dan Buyers, Grif Chalfant, Charlie Crowder, Tim Lee and James Scott.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

**1. Approval of Minutes of Regular Meeting December 16, 2013**

Mr. Bacon asked for approval of the minutes of the Regular Meeting of December 16, 2013. Mr. Scott made a motion to approve the minutes as presented. Mr. Austin seconded the motion; motion passed 7/0.

**2. Financial report**

Mr. Cole Blackwell, Director of Finance, presented a summary of the December 2013 Financial Statement (copy in file). Annual net income as of December 31, 2013 was \$22,352,784 which was below anticipated annual net income by \$2,544,664.

**3. 2013 Investment Summary report**

Ms. Joanne Dwyer, Legacy Financial Services, LLC, presented the 2013 Investment Summary report (copy in file).

**4. Intergovernmental Agreement for Land Application of Water Treatment Residuals**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to approve of a five-year intergovernmental agreement for land application of water treatment residuals with Macon Water Authority, doing business as Macon Soils, Inc., for the anticipated first-year cost of \$321,050. Costs will be based on actual quantities of residuals hauled and spread, and the agreement will include provisions for both an annual unit price adjustment based on the annual change in the Consumer Price Index, and a fuel adjustment based on a the local price of diesel fuel on the date the contract is executed. The agreement will also allow CCMWA to dispose of up to 20% of its annual residuals production through other beneficial means. Mr. Scott seconded the motion; motion passes 7/0.

**5. Program Agronomist Professional Services for Water Treatment Residuals Land Application Program**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to approve a five-year contract with Branch Residuals and Soils, LLC of Greensboro, NC, for an estimated annual contract value of \$100,000, with provisions for renegotiation of fees if and when the cumulative CPI increases by 6% over that at the time of contract execution. Mr. Buyers seconded the motion; motion passed 7/0.



**6. Old business**

There was no old business to present.

**7. General Manager's report**

Mr. Page reported the following updates:

Wyckoff Regulatory & Operations Project:

Archer Western is working on the punch list. Staff requested rescheduling the Wyckoff Open House from May 7 to May 29 in order for the upcoming landscape project to be properly established.

Engineering Selection for Pipeline Projects:

Engineering selection is under way for the Southwest Connector Phase I 54-Inch Pipeline (32,000 feet from the Quarles Plant to Hwy. 41; \$50.5 million budget) and the West Side Loop 48-Inch Replacement Pipeline (23,000 feet from Pine Mountain to Dallas Highway; \$30.5 million budget). A single Request for Qualifications was developed for the two projects and was sent to 37 firms that are on CCMWA's list of interested engineering services providers. Fourteen Statements of Qualifications were received and reviewed by staff. Four firms or teams (AECOM/R2T, ARCADIS, HDR, and Parsons) were shortlisted to receive a Request for Proposals (RFP) for the Southwest Connector project, and seven firms or teams (Atkins, ARCADIS, ESI/CH2M HILL, HDR, Jacobs/Stephenson & Palmer, Parsons, and Tetra Tech) were shortlisted to receive a RFP for the West Side Loop project. RFPs were sent to these firms on January 24.

Proposals (including a technical section and a sealed detailed cost proposal section) are due on February 20. A selection committee composed of 4 staff (3 engineers and the Transmission Division manager) and an engineer from Cobb County Water System will review the technical proposals and rank them for each project, beginning with the Southwest Connector project. Another shortlist will be created for each project and the sealed cost proposals will be opened and evaluated. A recommendation to the Board for each project will be based on 75% cost / 25% technical merit from the final shortlist. Staff anticipates bringing recommendations to award engineering contracts for both projects to the Board at the March meeting.

Blackjack Mountain Supply Line Replacement (Quarles Plant to Blackjack Tank):  
CCMWA has a cross-country 60-foot wide easement for the existing pipeline. Recently, surveys were completed to identify encroachments on the easement, and letters were sent to approximately 125 property owners advising them of their encroachments and notifying them that certain identified encroachments must be removed by December 31, 2016.

ACF/ACT:

- ACF: Georgia's response to Florida's petition to the U. S. Supreme Court is due January 31. The metropolitan Atlanta water supply providers are likely to petition to intervene if the Supreme Court accepts the case.
- ACT:
  - The Water Control Manual Update is now expected to be released no earlier than June.
  - Staff is communicating with the Corps of Engineers about the easement for the Wyckoff intake, which expires February 18. The Chief of Staff for Col. Chytka has assured staff the easement will be extended prior to that date.

Mr. Crowder has been reappointed to the Board by the Cobb Delegation to the General Assembly. His term will expire August 14, 2018.

**8. New business**

Mr. Page reminded the Board that any members are planning to attend the AWWA Annual Conference and Exposition in Boston in June must have their travel expenses approved in advance. Mr. Lee made a motion to approve reimbursement of travel expenses for Board members and Mr. Haynie wishing to attend the AWWA conference. Mr. Austin seconded the motion; motion passed 7/0.

**9. Executive Session**

There was no need for an Executive Session

**10. Legal**

There were no legal items to present.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Mixon  
Assistant Secretary



A. Max Bacon  
Chair