

**Cobb County-Marietta Water Authority
Minutes of Regular Meeting**

November 18, 2019 – 2:30 p.m.

The regular meeting of the Cobb County-Marietta Water Authority was held on November 18, 2019 at 2:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: James Scott, Dan Buyers, Charlie Crowder, Max Bacon, Mike Boyce, and Grif Chalfant. James Balli was not present.

The meeting was called to order at 2:30 p.m. by Chair James Scott.

1. Invocation and Pledge of Allegiance

Cole Blackwell offered the invocation and led the Pledge of Allegiance.

2. Approval of Minutes of Regular Meeting of October 21, 2019

Mr. Scott asked for approval of the minutes of the Regular Meeting of October 21, 2019. Mr. Buyers made a motion to approve the minutes as presented. Mr. Chalfant seconded the motion; motion passed 6/0.

3. Financial report

Ms. Rebecca Watkins, Senior Accountant, presented a summary of the October 31, 2019 Financial Statement (copy in file). Operating income for October was \$4,786,628, which exceeded expectations by \$971,238. Net income for October was \$5,142,281, which exceeded expectations by \$1,339,991.

Mr. Crowder made a motion following the recommendation of the Finance Committee to include CenterState Bank (formerly First Landmark Bank) on the list of CCMWA Board approved banks. Mr. Chalfant seconded the motion; motion passed 6/0.

4. Pension Committee report

Mr. Stan Brinkley, Chair of the Pension Committee, gave the following report:

- The Committee approved the request for surviving spouse retirement benefits of 120 monthly payments for Karen Callaway (Beneficiary of James Callaway), commencing November 1, 2019.

- The Committee approved the request for retirement benefits for Mr. Michael Meador. Mr. Meador selected the Single Life Annuity Option commencing January 1, 2020.

5. Personnel Committee report

- a. Mr. Crowder reported that the Personnel Committee had approved staff's recommendation to bind employee Health, Dental and Voluntary Vision Insurance as proposed through Humana; Life, AD&D, Short Term Disability and Long Term Disability as proposed through Mutual of Omaha; Health Reimbursement Account and Flexible Spending Accounts administered by Infinisource.
- b. Mr. Crowder made a motion to approve staff's recommendation of a four (4) week parental leave policy as recommended by the Personnel Committee. Mr. Boyce seconded the motion; motion passed 6/0.
- c. Mr. Bacon made a motion to approve an increase in all pay grades by the Consumer Price Index of 1.7% as recommended by the Personnel Committee. Mr. Boyce seconded the motion; motion passed 6/0.

6. Planning Committee report and presentation of Proposed 2020 – 2024 Capital Improvement Plan

Mr. Buyers reported that the Planning Committee had approved and recommended to the Finance Committee the proposed 2020-2024 Capital Improvement Plan and continuation of the previously approved three-year rate program for 2020 with a 2% increase.

7. Finance Committee report and First Reading of Proposed 2020 Operations and Capital Improvement Plan Budgets

Ms. Allison Clements, Director of Finance, presented the proposed 2020-2024 Capital Improvement Plan and the first reading of the draft 2020 Operating Budget.

8. Bid Results – Pete Shaw Tank #2 Construction project

Mr. Page referred to memorandum in board package (copy in file). Mr. Buyers made a motion to award of the Pete Shaw Water Storage Tank No. 2 project to Crom, LLC of Gainesville, FL for the verified low bid of \$2,620,300. Mr. Chalfant seconded the motion; motion passed 6/0.

9. Bid Results – Groover Mountain Tank Painting

Mr. Page referred to memorandum in board package (copy in file). Mr. Chalfant made a motion to award the Groover Mountain Tank Painting Project to Decorating and Coating Applications, LLC, d/b/a DACA Specialty Services, of Norcross, GA for the verified low-bid price of \$553,075. Mr. Crowder seconded the motion; motion passed 6/0.

10. Jacobs Engineering, Inc Task Authorization No. 1 -

Quarles Taste and Odor Process Improvements Project Design

Mr. Page referred to memorandum in board package (copy in file). Mr. Buyers made a motion to approve Task Authorization No. 1 under the Demand Services Contract with Jacobs Engineering Group, Inc. in the amount of \$339,959 for the Quarles Taste and Odor Process Improvements Project. Mr. Chalfant seconded the motion; motion passed 6/0.

11. Old Business

Mr. Page gave the following updates:

Staff with CCMWA and Paulding County have agreed to a new Water Supply Contract which has been approved by attorneys for both parties. Paulding staff is discussing with County Commissioners over next week. A meeting of the CCMWA Rates and Charges Committee is scheduled for December 2 to review the proposed agreement. It is anticipated that both the Paulding Commission and the CCMWA Board will be able to consider approval of the new contract in December.

CCMWA and Canton staff have reached an agreement with the Georgia Environmental Protection Division (EPD) on the final language for the Etowah River Withdrawal Permit for the Hickory Log Creek Project. Staff is awaiting receipt of the signed permit from EPD.

12. General Manager's report

Mr. Page gave the following update to the published General Manager's Report (copy in file):

CCMWA and the Cobb County Water System are still awaiting notification from EPD regarding any fines to be issued related to the lime spill into the sewer at the Wyckoff Plant that occurred in January 2019. In the meantime, CCMWA has been replumbing all Operations Laboratory drains to recycle, greatly reducing the Plant's flow into the sewer to reduce sewer charges.

13. New business

There were no new business items to present.

14. Executive Session

Mr. Bacon made a motion to go into Executive Session to discuss litigation and personnel. Mr. Boyce seconded the motion; motion passed 6/0.

Mr. Bacon made a motion to return to the Regular Meeting. Mr. Boyce seconded the motion; motion passed 6/0.

15. Legal


Executive Position Employment Agreement

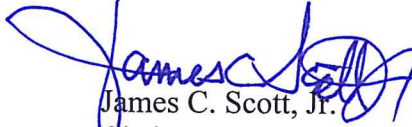
Mr. Buyers made a motion to approve the Executive Position Employment Agreement between the Cobb County-Marietta Water Authority and Mr. Glenn M. Page. Mr. Bacon seconded the motion; motion passed 6/0.

Lease between the Cobb County-Marietta Water Authority and the City of Marietta School System for a portion of the building located at 1190 Atlanta Industrial Drive, Marietta, Georgia

Mr. Bacon made a motion to approve the Lease between the Cobb County-Marietta Water Authority and the City of Marietta School System for a portion of the building located at 1190 Atlanta Industrial Drive, Marietta, Georgia (copy in file). Mr. Boyce seconded the motion; motion passed 6/0.

There being no further business, the meeting was adjourned.


Pat Tibbitts
Assistant Secretary


James C. Scott, Jr.
Chair