

**Cobb County-Marietta Water Authority  
Minutes of Regular Meeting**

**April 18, 2016**

The regular meeting of the Cobb County-Marietta Water Authority was held on April 18, 2016 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members initially present were: Grif Chalfant, Charlie Crowder, Dan Buyers, David Austin, Max Bacon and James Scott.

The meeting was called to order at 3:30 p.m. by Chair Grif Chalfant.

**1. Approval of Minutes of Regular Meeting of March 21, 2016**

Mr. Chalfant asked for approval of the minutes of the Regular Meeting of March 21, 2016. Mr. Buyers made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 6/0.

**2. Approval of Minutes of Executive Session of March 21, 2016**

Mr. Chalfant asked for approval of the minutes of the Executive Session of March 21, 2016. Mr. Buyers made a motion to approve the minutes as presented. Mr. Bacon seconded the motion; motion passed 6/0.

**3. Financial report**

Mr. Cole Blackwell, Director of Finance, presented a summary of the March 2016 Financial Statement (copy in file). Net income for March was \$2,941,595, which exceeded expectations by \$586,642. Operating income for March was \$2,775,543, which exceeded expectations by \$313,450.

Year-to-date operating income of \$7,881,029 exceeded budget expectations by \$789,178. Year-to-date net income of \$8,666,356, inclusive of fair market valuation adjustments, exceeded budget expectations by \$1,885,925.

Mr. Lee arrived at this time.

**4. Quarterly Investment Summary**

Mr. Courtney Rogers, Davenport and Company, presented the Quarterly Investment Summary for the quarter ended March 31, 2016 (copy in file).

**5. Presentation of 2015 Audit**

Mr. Tim Lyons, Mauldin and Jenkins, presented the 2015 Audit (copy in file) and stated that an unmodified opinion was issued. Mr. Fraley noted that the 2015 Audit was presented as a Comprehensive Annual Financial Report (CAFR), which exceeds the Governmental Accounting Standards Board (GASB) reporting requirements and complies with recommended Governmental Finance Officers Association (GFOA) financial reporting practices.

**6. Bid Results – Dallas Highway Parallel 36-Inch Water Main**

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to award the Dallas Highway 36-Inch Parallel Water Main to Mid-South Builders, Inc. of Lithonia, Georgia for the verified low-bid price of \$5,744.615. Mr. Scott seconded the motion; motion passed 7/0.

**7. Sole-Source Purchase Request – Pipeline Leak Monitoring Equipment**

Mr. Page referred to the memorandum in the Board package (copy in file) Mr. Buyers made a motion to approve the sole-source purchase of three EchoShore®-TX monitoring nodes, including pre-installation services and one year of monitoring and data analysis, from Echologics LLC of Mississauga, Ontario, for the proposed price of \$70,950. Mr. Lee seconded the motion; motion passed 7.0.

**8. Old business**

There were no old business items to present.

**9. General Manager's report**

Mr. Page provided the following updates:

- Staff entered into an agreement with EAP Consultants, LLC of Marietta to provide an Employee Assistance Plan benefit to CCMWA employees. The cost of the service is approximately \$2500 per year.
- Recently staff was made aware of an imminent project by the City of Kennesaw to construct a traffic circle at the intersection of Watts Drive and Dallas Street. This work will require a relocation of 1500-2500 feet of 20-inch ductile iron pipe that was installed in the mid-1990s. In order to meet the City's schedule for this work staff may request foregoing the normal procurement processes for engineering and construction services, using a demand services engineering contract for engineering services and the emergency and on-call construction contract for the construction.
- Mr. Chalfant's and Mr. Bacon's seats are up for appointment by the Marietta and Smyrna City Councils this August. Mr. Page will send a reminder to both cities of the need to make their appointments prior to August 15.

**10. New business**

There were no new business items to present.

**11. Executive Session**

Mr. Austin made a motion to go into Executive Session to discuss pending litigation. Mr. Buyers seconded the motion; motion passed 7/0.

Mr. Lee made a motion to return to Regular Session. Mr. Scott seconded the motion; motion passed 7/0.

**12. Legal**

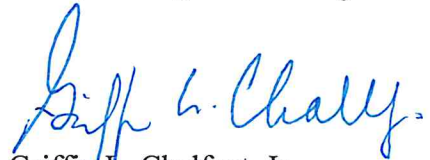
Mr. Lee made a motion to approve an Encroachment Agreement between the Cobb County-Marietta Water Authority and Akers 75 Office, LLC (copy in file). Mr. Buyers seconded the motion; motion passed 7/0.

Mr. Lee made a motion to deny a liability claim of Big Note Music, LLC. Mr. Austin seconded the motion; motion passed 7/0.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Nixon  
Assistant Secretary



Griffin L. Chalfant, Jr.  
Chair